

**MINUTES OF CITIZEN FORUM MEETING ON 11TH SEPTEMBER 2024 AT 11:00AM-HELD
AT BOMET TOWN – BHAKITA HALL BY BOMET MUNICIPALITY**

Attendance

Ward Administrator,
Representatives from Bomet Town Neighbourhood Association,
Business Community Representatives,
Youth and Women Leaders,
Civil Society Representatives and Members of the Public

Facilitators

Municipal Manager,
Municipal Board Members,
Municipal Staff

Agenda:

1. Municipality Plans – IDeP Review
2. Development Projects
3. A.O.B



Min 1/24-25: WELCOMING REMARKS AND INTRODUCTIONS

The meeting commenced with an opening prayer followed by welcoming remarks from the Ward Administrator Mr Bii. Participants were thanked for attending the forum and encouraged to actively contribute to discussions aimed at improving service delivery within the Municipality. The participants introduced themselves too.

**MIN 2/24-25: MUNICIPALITY PLANS – INTEGRATED DEVELOPMENT PLAN (IDEP)
REVIEW**

The Municipal Manager briefed participants on the importance of the Municipality Integrated Development Plan (IDeP) as a strategic document that guides development priorities and implementation of projects within the Municipality.

The Manager explained that the review process provides an opportunity for residents and stakeholders to give their views and proposals on development priorities.

Key areas discussed included:

1. Infrastructure development within Bomet Town.
2. Improvement of drainage systems to address flooding in some areas.
3. Solid waste management and environmental cleanliness.
4. Strengthening collaboration between the Municipality and neighbourhood associations.

Participants emphasized the need for inclusive planning that captures the needs of all residents including women, youth and persons living with disabilities.

Members recommended that the Municipality prioritize improvement of access roads within Bomet Town area.

Participants also requested enhanced waste collection services and more public awareness on environmental conservation. Also Views and recommendations from the forum will be incorporated in the IDEP review process.

The Municipality assured the forum that public views would be incorporated during the review of the IDEP.

MINUTES OF CITIZEN FORUM MEETING ON 15TH NOVEMBER 2024 AT 10:00AM-HELD AT SILIBWET MARKET BY BOMET MUNICIPALITY

Attendance

(List of attendees Attached)

Facilitators

Municipality Staff

Agenda:

1. Municipality Service Delivery
2. Municipality Policies - Gender Mainstreaming
3. Municipal Investment Plan and Budget FY 2024-25
4. Closing Remarks and Adjournment



Min 4/24-25: WELCOMING REMARKS AND INTRODUCTIONS

The meeting was called to order by the Board Member Flavian Kenduiywo at 10:30am and a prayer was said by Maryline Cheruiyot. Introduction was done by Board, staff and participants.

MIN 5/24-25. MUNICIPALITY SERVICE DELIVERY

Mr. Richard Kirui Municipal Manager presented an overview of the current municipality service delivery framework, focusing on essential services such as Revenue collection, water, sanitation, waste management, road infrastructure, and public health services. The municipality's efforts to improve service delivery to the community were outlined, alongside ongoing projects aimed at addressing gaps and enhancing efficiency.

Key discussion areas:-

- **Revenue Collection:** Concerns raising revenue collection by coming up with more revenue avenues
- **Water Supply and Sanitation:** Concerns were raised regarding unreliable water supply in some areas, with community members requesting more frequent updates on maintenance schedules. The municipality reassured the public that ongoing water infrastructure upgrades are planned.
- **Road Maintenance:** Attendees emphasized the need for better road maintenance in rural areas and requested faster action on pothole repairs.
- **Waste Management:** Some residents suggested improvements to waste collection schedules, particularly in the high-density areas.
- **Public Health Services:** There were calls for better access to health facilities, especially in outlying areas.

MIN 6/24-25. MUNICIPALITY POLICIES - GENDER MAINSTREAMING

Municipality Social Welfare officer – Miss Judith Chelule provided an overview of the municipality's Gender Mainstreaming Policy, which aims to promote gender equality in municipal decision-making, service delivery, and employment practices. The policy focuses on ensuring that both women and men benefit equally from municipal programs, and that gender considerations are integrated into all municipal operations and services.

**BOMET MUNICIPALITY MINUTES OF CITIZEN FORUM MEETING ON 21ST FEBRUARY
2025 AT 2:30PM-HELD AT KAPKWEN MARKET – LIBERTY CHURCH**

Members Present

1. Ward Administrator,
2. Representatives from Kapkwen Neighbourhood Association,
3. Business Community Representatives,
4. Youth and Women Leaders,
5. Civil Society Representatives and
6. Members of the Public.

Facilitators

Bomet Municipality Leadership.

Agenda:

1. Neighbourhood Association
2. Solid Waste Management
3. Security Issues

Min 8/24-25: WELCOMING REMARKS AND INTRODUCTIONS

The meeting commenced with an opening prayer by Alice Ngetich of Kabewor followed by welcoming remarks from the Chairman Kapkwen Neighbourhood Association. He welcomed participants and gave time for self-introduction

MIN 9/24-25. NEIGHBOURHOOD ASSOCIATION

The Municipal Legal Counsel briefed participants on the role of Neighbourhood Associations in promoting community participation in governance and development at the local level. He informed them that neighbourhood associations act as a link between the Municipality and residents in identifying community priorities and addressing local challenges.

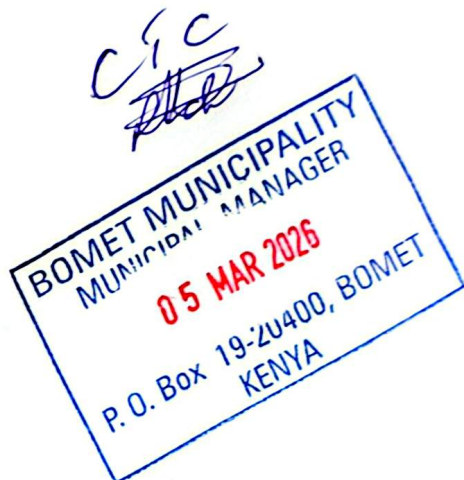
Participants emphasized the need to strengthen the Kapkwen Neighbourhood Association to improve coordination and communication with residents. Members encouraged more residents to join the association in order to enhance collective participation in development matters and form sector leaderships

Women and youth representatives requested inclusion in leadership structures of the association.

The Municipality encouraged regular meetings of the association and promised continued support in capacity building and coordination since strengthening of the Kapkwen Neighbourhood Association is to improve citizen participation

MIN 10/24-25. SOLID WASTE MANAGEMENT

The Municipality Team Leader Mrs Kirui highlighted the importance of proper waste management in maintaining a clean and healthy environment within the Municipality. Participants were informed about the Municipality's efforts to improve waste collection services since Kapkwen is one of the biggest markets centre within the municipality



**BOMET MUNICIPALITY MINUTES OF CITIZENS FORUM MEETING HELD ON
16TH MAY 2025 AT LONGISA MARKET BY BOMET AT 10:00AM**

Members Present:

Municipality Staff, Ward Administrators,
Representatives from Business Community,
Neighbourhood Associations,
Civil Society Organizations,
Youth and Women Representatives, and Members of the Public.

Apologies:

Municipal Manager,

Agenda

1. Transferred Functions
2. Development Control
3. Municipality Budget
4. AOB



MIN 1/24-25. OPENING PRAYER AND INTRODUCTIONS

The meeting commenced with a word of prayer by Dennis Rotich followed by introductions from the Municipality Staff and participants present. The Municipal Manager welcomed members and thanked citizens for honoring the invitation to participate in the forum, emphasizing the importance of citizen engagement in improving service delivery within the Municipality.

MIN 2/24-25. TRANSFERRED FUNCTIONS

The Deputy Municipal Manager informed the participants that the Municipality had received several functions transferred from the County Government in line with the provisions of the Urban Areas and Cities Act. These functions aim at enhancing efficiency and improving service delivery at the municipal level.

Key transferred functions highlighted included:

1. Solid waste management within the Municipality.
2. Maintenance of municipal roads, street lighting, and drainage systems.
3. Regulation and management of public markets and trading spaces.
4. Enforcement of municipal bylaws.
5. Environmental management and beautification of the Municipality.

The participants welcomed the transfer of functions noting that it would bring services closer to the people. Members emphasized the need for adequate funding and staffing to effectively execute the functions. Citizens requested improved garbage collection services and maintenance of streetlights.

The Municipality assured residents that measures were underway to strengthen service delivery. The Municipality will strengthen service delivery under the transferred functions.