

**MINUTES OF BOMET MUNICIPALITY COMMITTEE ON FINANCE,
ADMINISTRATION AND \GENERAL PURPOSES MEETING HELD ON
1ST AUGUST 2023 AT THE BREVAN HOTEL BOARDROOM AT 10.00AM**

MEMBERS PRESENT

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| 1. Ms. Cherono Kosgey | – Chairing |
| 2. Ms. Charlotte Chelangat | – Member |
| 3. Mrs. Flavian Kenduiywo | – Member |
| 4. Hon. Joseph Kirui | – Member -CEC LHUP |
| 5. Mr. David Koech | – Member - CO LHUP |
| 6. Mr. Richard Kirui | - Member - Manager |

Absent With Apology

1. Malel Langat – Member

AGENDA

1. Preliminaries
2. Budget for FY 2024/2025
3. KUSP II Compliance
4. A.O.B and Adjournment

MIN NO	AGENDA	RESPO PERSO
MIN 01/08/2023:	PRELIMINARIES The chair called the meeting to order at 10:30am and asked Flavian Kenduiywa to say a word of prayer. The Chair also congratulated the department for a successful completion of Bomet Fire Station and word of owning the fire station as Municipality. The Chair Welcome the Chief Officer to say a word whereby He talked of making the Municipality Autonomy in management and its staff. He welcomed the CECM to give his remarks in which the CECM said that he is ready and willing to support Municipality mentioning that functions transferred to Municipality should be done in bits	Chair CO CECM

MINUTES OF BOMET MUNICIPALITY FULL BOARD MEETING HELD ON 24TH AUGUST 2023 AT BREVAN HOTEL AT 10.00AM

MEMBERS PRESENT

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|---------------------------------|-----------------------|
| 1. Rev Philex K. Korir | - Chair |
| 2. Ms. Cherono Kosgey | - Vice Chair |
| 3. Hon. Joseph Kirui | - Member -CEC LHUP |
| 4. Mr. David Koech | - Member - CO LHUP |
| 5. Pst. Jonah Rotich | - Member |
| 6. Mr. Towett Kipkononden David | - Member |
| 7. Ms. Charlotte Chelangat | - Member |
| 8. Mrs. Flavian Kenduiywo | - Member |
| 9. Mr. Richard Kirui | - Secretary - Manager |

ABSENT WITH APOLOGY

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| 1. Mr. Joseph M Langat | - Member |
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In attendance

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| 1. H.E Hon. Shadrack David Rotich | - Deputy Governor |
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Attending the meeting

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| 1. Francisca Kirui | - Board Clerk (Taking Minutes) |
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AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Reading of the previous minutes
4. Matters Arising
5. Confirmation and Adoption of the minutes of Finance Committee Administration and General Purpose of 1st Aug 2023.
6. Annual Development Plan 2024/2025 & Review of IDeP.
7. Approval of Annual Report and Financial Statements.
8. Reconstitution of the Committees of the Board
9. A.O.B

**MINUTES OF BOMET MUNICIPALITY BOARD ON HUMAN RESOURCE,
ADMINISTRATION AND GENDER MAINSTREAMING COMMITTEE MEETING
HELD ON 7TH SEPTEMBER 2023 AT SIERRA SPRING HOTEL AT 10.00AM**

MEMBERS PRESENT

1. Mr. Issa Yarrow – Chair - CO LHUP
2. Pst. Jonah Rotich – Member
3. Mr. Towett Kipkononden David – Member
4. Ms. Charlotte Chelangat – Member
5. Mr. Richard Kirui – Secretary - Manager

In attendance

1. Judy Chelule –Gender and Social Welfare Officer

Attending the meeting

1. Francisca Kirui – Board Clerk (Taking Minutes)

AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Terms of Reference for Gender Mainstreaming committee
4. A.O.B

MIN NO	AGENDA	RESPONSIBLE PERSON
01/7/9/2023:	COMMUNICATION FROM THE CHAIR The Chair called the meeting to order and welcomed the members to the meeting. A prayer was said by Pst Jonah Rotich . The Chair also gave chance to members to familiarize themselves to the committee which was reconstituted under Min 8/24/8/2023 of the Full Board Meeting held on 24th August 2023	Chair to the Committee
02/7/9/2023:	ADOPTION OF THE AGENDA The Manager read the agenda of the day and On proposal by Pst. Jonah Rotich and being Seconded by Ms. Charlotte Chelangat It was, agreed that, the agenda read was a true copy of earlier communicated notice.	Municipal Manager

**MINUTES OF BOMET MUNICIPALITY BOARD ON HUMAN RESOURCE, ADMINISTRATION AND
GENDER MAINSTREAMING MEETING HELD ON 15TH NOVEMBER 2023 AT SIERRA SPRING HOTEL
AT 9.00AM**

MEMBERS PRESENT

1. Mr. Issa Yarrow – Chair - CO LHUP
2. Ms. Charlotte Chelangat – Member
3. Mr. Towett Kipkononden David – Member
4. Pst. Jonah Rotich – Member
5. Mr. Richard Kirui - Secretary - Manager

In attendance

1. Judy Chelule – Gender and Social Welfare Officer

Attending the meeting

1. Francisca Kirui – Board Clerk (Taking Minutes)

AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Reading of the previous minutes
4. Matters Arising
5. National Policy on Gender and Development Document
6. A.O.B

MIN NO	AGENDA	RESPONSIBLE PERSON
01/15/11/2023:	COMMUNICATION FROM THE CHAIR The Chair called the meeting to order and welcomed the members to the meeting. A prayer was said by Francisca Kirui .	Chair to the Committee
02/15/11/2023:	ADOPTION OF THE AGENDA The Manager read the agenda of the day and On proposal by Mr. Kipkononden Towett and being Seconded by Ms. Charlotte Chelangat It was, agreed that, the agenda read was a true copy of earlier communicated notice.	Municipal Manager

MINUTES OF BOMET MUNICIPALITY FULL BOARD MEETING HELD ON 24TH AUGUST 2023 AT BREVAN HOTEL AT 10.00AM

MEMBERS PRESENT

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|---------------------------------|-----------------------|
| 1. Rev Philex K. Korir | - Chair |
| 2. Ms. Cheron Kosgey | - Vice Chair |
| 3. Hon. Joseph Kirui | - Member -CEC LHUP |
| 4. Mr. David Koech | - Member - CO LHUP |
| 5. Pst. Jonah Rotich | - Member |
| 6. Mr. Towett Kipkononden David | - Member |
| 7. Ms. Charlotte Chelangat | - Member |
| 8. Mrs. Flavian Kenduiywo | - Member |
| 9. Mr. Richard Kirui | - Secretary - Manager |

ABSENT WITH APOLOGY

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| 1. Mr. Joseph M Langat | - Member |
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In attendance

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| 1. H.E Hon. Shadrack David Rotich | - Deputy Governor |
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Attending the meeting

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| 1. Francisca Kirui | - Board Clerk (Taking Minutes) |
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AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Reading of the previous minutes
4. Matters Arising
5. Confirmation and Adoption of the minutes of Finance Committee Administration and General Purpose of 1st Aug 2023.
6. Annual Development Plan 2024/2025 & Review of IDeP.
7. Approval of Annual Report and Financial Statements.
8. Reconstitution of the Committees of the Board
9. A.O.B

MINUTES OF BOMET MUNICIPALITY FULL BOARD MEETING HELD ON 25TH JANUARY 2024 AT SIERRA HOTEL AT 10.00AM

MEMBERS PRESENT

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| 1. Rev Philex K. Korir | - Chair |
| 2. Hon. Joseph Kirui | - Member -CEC LHUP |
| 3. Mr. Issa Yarrow | - Member - CO LHUP |
| 4. Pst. Jonah Rotich | - Member |
| 5. Mr. Towett Kipkononden David | - Member |
| 6. Mrs. Flavian Kenduiywo | - Member |
| 7. Mr. Richard Kirui | - Secretary - Manager |

ABSENT WITH APOLOGY

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| 1. Mr. Joseph M Langat | - Member |
| 2. Ms. Cheronos Kosgey | - Vice Chair |
| 3. Ms. Charlotte Chelangat | - Member |

Attending the meeting

1. Francisca Kirui – Board Clerk (Taking Minutes)

AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Reading of the previous minutes
4. Matters Arising
5. Status of KUSP I Projects
6. Status Of Compliance to KUSP II
7. Status of transfer of functions and resources to Bomet Municipality
8. Bomet Municipal Annual Investment Plan FY 2024/2025
9. Establishment of Bomet Municipal Neighbourhoods Associations.
10. A.O.B

**MINUTES OF BOMET MUNICIPALITY BOARD ON HUMAN RESOURCE, ADMINISTRATION
AND GENDER MAINSTREAMING MEETING HELD ON 20TH FEBRUARY 2024 AT SIERRA
SPRING HOTEL AT 9.30AM**

MEMBERS PRESENT

1. Mr. Issa Yarrow – Chair - CO LHUP
2. Mr. Towett Kipkononden David – Member
3. Pst. Jonah Rotich – Member
4. Ms. Charlotte Chelangat – Member
5. Mr. Richard Kirui – Secretary - Manager

In attendance

1. Judy Chelule –Gender and Social Welfare Officer

Attending the meeting

1. Francisca Kirui – Board Clerk (Taking Minutes)

AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Reading of the previous minutes
4. Matters Arising
5. Strategies for Gender Mainstreaming
6. Budget Review for Gender Mainstreaming
7. A.O.B

MIN NO	AGENDA	RESPONSIBLE PERSON
01/20/02/2024:	COMMUNICATION FROM THE CHAIR The Chair called the meeting to order and welcomed the members to the meeting. A prayer was said by Charlotte Chelangat. The Chair briefed the members on the importance of the Gender Mainstreaming Committee in the setting up of any institution in the Country and in municipalities.	Chair to the Committee
02/20/02/2024:	ADOPTION OF THE AGENDA The Manager read the agenda of the day and On proposal by Mr. Kipkononden Towett and being Seconded by Ms. Charlotte Chelangat It was, agreed that, the agenda read was a true copy of earlier communicated notice.	Municipal Manager

MINUTES OF BOMET MUNICIPALITY FULL BOARD MEETING HELD ON 24TH JUNE 2024 AT SIERRA HOTEL AT 9.30AM

MEMBERS PRESENT

1. Rev Philex K. Korir - Chair
2. Ms. Cherono Kosgey - Vice Chair
3. Hon. Joseph Kirui - CEC LHUPM -Member
4. Mr. Joseph M. Langat - Member
5. Ms. Charlotte Chelangat - Member
6. Pst. Jonah Rotich - Member
7. Mr. Towett Kipkononden David - Member
8. Mrs. Flavian Kenduiywo - Member
9. Mr. Richard Kirui - Secretary - Manager

ABSENT WITH APOLOGY

1. Mr. Issa Yarrow - CO LHUPM Member -

Attending the meeting

1. Francisca Kirui - Board Clerk (Taking Minutes)

AGENDA

1. Preliminaries
2. Adoption of the agenda items
3. Reading of the previous minutes
4. Matters Arising
5. Transferred Functions to Bomet Municipality
6. Approval of Budget programs, Projects and activities for FY 2024/2025
7. Calendar of Meetings and work plans for FY 2024/2025
8. A.O.B

MIN NO	AGENDA	RESPONSIBLE PERSON
01/24/6/2024:	COMMUNICATION FROM THE CHAIR The Vice Chair called the meeting to order and welcomed the members to the meeting. A prayer was said by Ms. Charlotte Chelangat. The Vice Chair gave her remarks and urged the members to be proactive on their undertakings mentioning that Sotik Municipal Board has been established and they seem very active hence they should learn from Bomet Municipality Board members.	Board Chair