

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET  
OFFICE OF THE COUNTY SECRETARY

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When replying please quote Ref and Date:

P.O Box 19-20400

BOMET, KENYA

Ref: BC.4/2/6

25<sup>th</sup> July, 2025

The Chief Executive Officer  
Council of Governors (COG)  
Delta Corner, Waiyaki Way  
P.O. Box 40401 – 00100  
NAIROBI, KENYA

Dear Sir/Madam,

RE: SUBMISSION OF DETAILED UIG WORKPLAN.

Reference is made to the above subject matter.

This is therefore to submit the Detailed Urban Institutional Grant (UIG) Workplan representing 50% plus of the total allocation, as prepared and submitted by the County Projects Coordinating Team Bomet Municipality

The workplan has been duly reviewed and approved by the Bomet Municipality as evidenced by the attached Board resolution passed on 15th May 2025.

Kindly receive the attached documents for your review and further processing in accordance with UIG implementation guidelines.

We appreciate your continued guidance and support in the implementation of this programme.

Yours

*Sincerely,  
Suf*

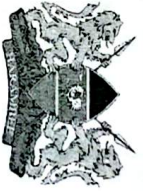


Simion Langat  
County Secretary & Head of County Public Service  
BOMET COUNTY GOVERNMENT

Encl:1. Detailed UIG Workplan

2. Board Approval Evidence

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF BOMET

DEPARTMENT OF LANDS, HOUSING, URBAN DEVELOPMENT & MUNICIPALITIES

P.O Box 19-20400  
**BOMET, KENYA**  
[lands@bomet.go.ke](mailto:lands@bomet.go.ke)

APPROVED BOMET COUNTY KUSP II UIG WORKPLAN

COUNTY GOVERNMENT OF BOMET  
 LAND, HOUSING, URBAN & MUNICIPAL PLANNING  
**25 JUL 2025**  
 P.O. Box 19-20400, BOMET,  
 KENYA

KUSP- UIG Program	Bomet Municipality	LHUD & Sotik Muni	Key activities	Output/Outcome	Time line
Development of county Urban Institutional Development Strategy (CUIDS)		1,000,000	Review of CUIDS for all urban areas – two municipalities, three towns and 17 market centres	Reviewed CUIDS	2 <sup>nd</sup> Quarter
Valuation updates (assets mapping system, buying of software, inventories)		2,000,000	Valuation Roll Purchase of Maps / RIMs	Valuation Roll	2 <sup>nd</sup> Quarter
Policies regulations Dialogues (policy on funding model, Environment and safeguard policy, Urban and Cities policy)	2,000,000		Preparation of Solid waste management policy and By laws	Solid waste policy By laws	2 <sup>nd</sup> Quarter
Mapping of Climate Resilience activities	1,000,000		- Conduct surveys - Engage community stakeholders - Map climate risks and adaptation actions	- Improved planning for climate resilience	3 <sup>rd</sup> Quarter
Gender mainstreaming Programs	1,000,000		- Gender mainstreaming strategies -Introduction of policies guiding gender issues	- Improved gender mainstreaming	2 <sup>nd</sup> Quarter
GIS Digitization and digitalization		500,000	Digitalization of maps in Bomet	Digital Records	3 <sup>rd</sup> Quarter
Development of Billing System tools	2,000,000		Valuation Roll Purchase of Maps / RIMs	Valuation Roll	2 <sup>nd</sup> Quarter
Private sector engagement	1,000,000		Private sector engagement framework	Private sector engagement framework	3 <sup>rd</sup> Quarter

*[Signature]*

Consultative meeting with business & private sector (citizen fora)	1,000,000	1,000,000	Meetings with the business community to sensitize them on engagements with the urban entity for service delivery	Improved citizens engagement in urban areas	2 <sup>nd</sup> & 3 <sup>rd</sup> Quarter
Environmental Screening and Waste management control system	500,000	500,000	Stakeholder engagement on solid waste in urban areas	Improved solid waste management in urban areas	2 <sup>nd</sup> Quarter
Development Control	1,000,000	1,000,000	Sensitization on Development control in all urban areas	Sensitized stakeholders	2 <sup>nd</sup> & 3 <sup>rd</sup> Quarter
Special equipment's (surveying machines, environmental monitoring)		1,500,000	Acquisition of RTK machine for survey and planning	RTK	3 <sup>rd</sup> Quarter
Capacity Building, Training & peer learning on municipal plans for stakeholders, neighborhood associates, municipal board and staff	3,500,000	3,500,000	Trainings based on Municipal Programs for the staff and Board; KSG; Professional Associations; e-GP,	Ability to handle office responsibility and assignment	2 <sup>nd</sup> Quarter
Catering services- accommodation- domestic travel, cog meetings, development partners for municipal staff and board members	2,000,000	1,700,000	Strengthening urban institutions & management	Well trained and informed Personnel	2 <sup>nd</sup> Quarter
Daily Subsistence allowance for board members and municipal staff, seminars, business community and associates	2,000,000	2,000,000	Workshop for CPCT, CECMs, COs, County Assembly committee on Urban, PSB and M Head of sections	Clear understanding of municipal functions and operations	2 <sup>nd</sup> & 3 <sup>rd</sup> Quarter
Establishment of urban institution in classified Urban areas		1,000,000	Conduct sensitization of elections of market and town committees as per regulations	Established institutions in urban areas	2 <sup>nd</sup> Quarter
Purchase of General Office Equipment (computers, laptops, papers, pens, forms, small office equipment etc)	1,500,000	500,000	Acquisition of ICT equipment	Computers	3 <sup>rd</sup> Quarter
Publishing and Printing services for office activities	300,000		Printing assessment documents, training materials, etc.		2 <sup>nd</sup> & 3 <sup>rd</sup> Quarter
<b>Total</b>	<b>18,800,000</b>	<b>16,200,000</b>			

Prepared by CPCT Bommet

Confirmed and approved by



**COUNTY GOVERNMENT OF BOMET**  
CECM  
LAND, HOUSING AND URBAN PLANNING

**25 JUL 2025**

Hon. Joseph Kirui  
CECM - LANDS, HOUSING, URBAN DEVELOPMENT & MUNICIPALITIES  
Chief Officer, Bommet Municipality Board  
Bomet Municipality Board

**ANNEX I - BOMET KUSP II UIG WORKPLAN – CLIMATE CHANGE ACTIVITIES**

County government has utilized at least 30 percent of funds for climate change related activities within the eligible expenditure menu in categories (1) Policy/regulatory, (2) Urban Planning, (4) Urban Resilience, (5) Asset Management, (8) Capacity Building

Climate-change related Program	Sub-program	Budget	Activity
Urban Planning	Valuation updates (assets mapping system, buying of software, inventories)	2,000,000	Valuation Roll Purchase of Maps / RIMS
Policy	Policies regulations Dialogues (policy on funding model, Environment and safeguard policy, Urban and Cities policy)	2,000,000	Preparation of Solid waste management policy and By laws
Urban Resilience	Mapping of Climate Resilience activities	1,000,000	- Conduct surveys - Engage community stakeholders - Map climate risks and adaptation actions
Urban Resilience	Environmental Screening and Waste management control system	1,000,000	Stakeholder engagement on solid waste in urban areas
Urban Planning	Development Control	2,000,000	Sensitization on Development control in all urban areas
Capacity Building	Capacity Building, Training & peer learning on municipal plans for stakeholders, neighborhood associates, municipal board and staff	2,500,000	Trainings based on Municipal Programs for the staff and Board; KSG; Professional Associations; e-GP.
	Daily Subsistence allowance for board members and municipal staff, seminars, business community and associates	2,000,000	Workshop for CPCT, CECMs, COs, County Assembly committee on Urban, PSB and Municipality Head of sections
<b>Total</b>		<b>11,500,000</b>	

